

HOLLAND - BUKIT PANJANG TOWN COUNCIL

APPLICATION FORM FOR INTERBANK GIRO

PART I : FOR APPLICANT'S COMPLETION

Date : _____

Particulars of Registered Tenant/Lessee

Name (Use BLOCK letters)

Property Address

Forwarding Address (if any)

To: Name of Bank :

HOLLAND - BUKIT PANJANG TOWN COUNCIL REFERENCE NUMBER

C

- (a) I/We hereby instruct the Bank to process the BO's instructions to debit my/our account.
 (b) The Bank is entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
 (c) This authorisation will remain in force until
 (i) the Bank's written notice sent to my/our address last known to the Bank;
 (ii) upon the Bank's receipt of my/our written revocation; or
 (iii) upon the Bank's receipt of the notice of expiry from the BO.

My/Our Name(s) As In Bank A/C :

My/Our Contact (Tel/Fax) Number(s) :

My/Our Account Number:

My/Our Company Stamp/Signature(s)/Thumbprint(s)*

(As in Bank's records)

PART II : FOR HOLLAND-BUKIT PANJANG TOWN COUNCIL'S COMPLETION

SWIFT BIC	HOLLAND-BUKIT PANJANG TC BANK A/C NO.										
OCBCSGSGXXX	5	0	1	5	5	5	4	1	1	0	0

HOLLAND-BUKIT PANJANG TC REFERENCE NUMBER

C

SWIFT BIC	A/C NO. TO BE DEBITED										

PART III : FOR BANK'S COMPLETION

To: Holland - Bukit Panjang Town Council
 Block 256 Bangkit Road
 #01-71
 Singapore 670256

This Application is hereby **REJECTED** (Please tick) for the following reason(s) :

- ☐ Signature/Thumbprint # differs from Financial Institution's records
☐ Signature/Thumbprint # incomplete/unclear #
☐ Account operated by signature/thumbprint #
☐ Wrong account number
☐ Amendments not countersigned by customer
☐ Others : _____

Name of Approving Officer

Authorised Signature

Date

*For thumbprints, please go to the branch with your identification.

Please delete where inapplicable.

HOW INTERBANK GIRO (IBG) WORKS

You can pay your Town Council Service and Conservancy Charges, including the Goods and Services Tax through Inter-Bank GIRO (IBG) if you maintain a savings/current account with any of the IBG participating banks. With IBG, you free yourself from queues, writing and posting cheques. Most importantly - the embarrassment of forgetting to pay your bills. No administrative charge and other hassle. So apply now and stay ahead.

ALL YOU HAVE TO DO:

1. Fill in the Inter-Bank GIRO Form. This form will instruct your bank to make deductions from your savings or current account to settle your Holland-Bukit Panjang Town Council's monthly payments.
2. Return the completed form and mail it back to:

Holland-Bukit Panjang Town Council
Block 256 Bangkit Road
#01-71 Singapore 670256
3. Please maintain sufficient funds in the account to cover the full payment (to avoid incurring penalty fee for late payment in subsequent month).

GENERAL INFORMATION

1. The average processing period for your application by Holland-Bukit Panjang Town Council and the Banks is about two months. Meanwhile, please pay your monthly charges by cash or cheque, promptly when it is due until you are informed of the commencement date of deduction.
2. Please inform Holland-Bukit Panjang Town Council and your bank if you wish to terminate or change your IBG service.
3. For further queries, please contact our Finance Department at 1800-7669100.

To Fold Here

Inter-Bank GIRO

SERVICE AND CONSERVANCY CHARGES

To Fold Here

BUSINESS REPLY SERVICE
PERMIT NO. 07220



HOLLAND - BUKIT PANJANG TOWN COUNCIL
BLK 256 BANGKIT ROAD #01-71
SINGAPORE 670256

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paid by
addressee. For
posting in
Singapore only.